# "ENCHANTED PATHWAYS" / Small Format Tapestry CALL FOR ENTRIES

July 17 – July 29, 2010 ALBUQUERQUE, NEW MEXICO Sponsored by the American Tapestry Alliance

# Ata

#### **Eligibility**

- The exhibit is open to all artists working with small format handwoven tapestry
- Tapestry is defined as handwoven, weft-faced fabric with discontinuous wefts.
- The size of the tapestry may not exceed 10" x 10" x 1" deep (25cm x 25cm x 2.5cm).
- Artists may submit one piece. Group challenges and mentoring projects are encouraged.
- Work must be original, executed by the entrant, of recent completion and not shown in a prior ATA or HGA show.
- The tapestry must be available for the duration of the exhibit.

#### **Presentation of Work**

- All tapestries must be received and ready to install (with hanging devices as described on page 3 of this form).
- Works found to be uninstallable and/or not conforming to our definition of tapestry will be returned to artist.

#### **Entry**

- A non-refundable participation fee of \$30 (in U.S. funds or drawn on US banks) must accompany the entry form.
- Please make all checks payable to American Tapestry Alliance or send credit card information. Pay Pal may be used by emailing our Treasurer at rosaleeskrenes@tds.net Credit card or Pay Pal is the preferred payment method outside of the United States. ATA accepts on VISA and MASTERCHARGE credit cards. Please indicate your payment method on the entry form.
- Entry form and fee must be postmarked by January 15, 2010.
- Tapestries must be received by March 15, 2010.
- Group Challenge members must EACH send a completed form and fee.
- International entries must enclose a SASE (9.5"x 4") so that customs documents may be mailed to you.

#### Shipping

- Each artist (or group) is responsible for the cost of shipping and insurance during transit.
- Return shipping and insurance will be paid for from your \$30.00 entry fee (maximum value \$400).
- Sturdy, padded large envelopes are acceptable for single tapestries.
- Group Challenge members should ship their tapestries in one strong reusable container.
- Tapestries will be returned at the end of show.

#### Liability

- The artist is responsible for liability insurance for artwork during this show.
- All pieces will be secured to display boards with wires to prevent theft, and artwork will be displayed in a public gallery space with guards nearby for security of the building.
- During return shipment, the insurance regulations of UPS, FedEx and USPS will be in effect

#### **Documentation**

- Tapestries will be photographed upon receipt and the photographs will be used to compile a catalog of the show.
- All participants will receive a catalog as a part of their entry fee.
- Tapestries received after the March 15, 2010 deadline will not be included in the catalog.

Prospectus may be duplicated



# "ENCHANTED PATHWAYS" / Small Format Tapestry **Entry Form**

(Please type or print in English)

Last Name	First Name	Middle I	Initial	
Street Address				
City	State/ Province	Postal Code	Country	
Telephone (country code, area	code, number)	email		
Title of Tapestry		Insuranc	ee Value	
Size (height x width x depth in	n inches or cm.)	Materials Used		
I understand that the s publicity purposes and/or a sho in Albuquerque will allow the		ition slide set. I understand th	at ATA and the gallery venue	
Artist's signature		Date		
Please send completed ent	try form by January 15, 2	010 to:		
ENCHANTED P. c/o Letitia Rolle 27 Estambre Roa Santa Fe, NM 87 U.S.A.	ad	t Tapestry		
Questions? Contact Letitia	a Roller at (505) 466- 1165	or email: rollerletitia@gm	nail.com	
Circle the card you are using:	VISA MASTERCI	HARGE		
Credit Card Number	Card security code (3 digit # e	on back) Expir	ation Date Dates:	
January 15, 2010 March 15, 2010 May 16, 2010	Entry form and participation fee are due.  Tapestries are due at the above address.  Tapestries not conforming to above stated eligibility and presentation will be returned.			
July 17 – July 29, 2010	Participation fee is non-refundable. ENCHANTED PATHWAYS/Small Format Tapestry at gallery venue in Albuquerque, New Mexico. These are approximate dates at this point.			
August 10, 2010		talogue will be returned to participants.		

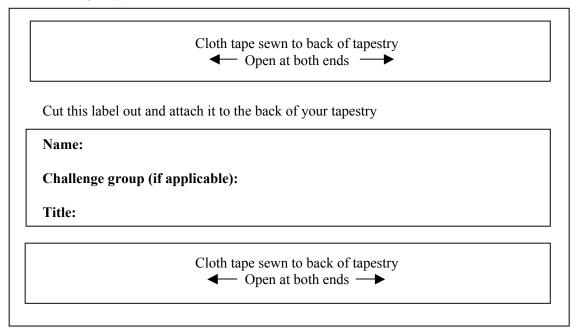
Entry form may be reproduced. Please retain a copy of this form for your records.

# **Enchanted Pathways/Small Format Tapestry**

# **Tapestry Mounting Instructions**

- 1. Stitch two strips of cloth tape (1" twill tape works well) to the back of the tapestry as shown below.
- 2. The tape strips should end 1 cm. From the edges of the tapestry.
- 3. Leave the ends of the tapes open so that a wire can be threaded under the tapes by the exhibitions committee.
- 4. Fill in the identification label below to show artist's name and title of work. Attach the ID label to the back of the tapestry with a safety pin or tiny stitches at the corners.

#### Back (Reverse side of tapestry)



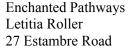
#### **Checklist:**

- 1. Tapestry prepared for hanging as described above.
- 2. Label form attached to back of tapestry.
- 3. Customs Documents attached to tapestry mailing envelope in a smaller envelope and included inside mailing envelope or box with tapestry.
- 4. Payment made by CHECK, PAY PAL, CREDIT CARD, please circle one.

# Send tapestry (ies) for receipt by March 15<sup>th</sup> to

ENCHANTED PATHWAYS/ Small Format Tapestry c/o Letitia Roller 27 Estambre Road Santa Fe, NM 87508 U.S.A.

# **ENCHANTED PATHWAYS/ Small Format Tapestry**





Thank you for being part of the Enchanted Pathways/Small Format Tapestry exhibit sponsored by the American Tapestry Alliance and held in conjunction with the Handweaver's Guild of America Convergence 2008. The exhibit will be held at Gallery 116, Albuquerque, New Mexico. 'This promises to be an exciting exhibit.

Enclosed is a cover letter, a US customs information document, and instructions (page 3 of the prospectus) for preparing and labeling your tapestry. Please fill in your name, complete address and insurance value of your tapestry on the customs form. The value of your tapestry must be more than USD 215 per square meter to qualify for the duty free tapestry category. However, if your tapestry is valued too highly, US Customs considers the piece "formal" and duty (which you must pay) will apply. Please keep your total value at 400 USD or less.

You may copy the cover letter and the customs document. Depending on what is suggested by your mailing service, you may need to include one of each in an envelope labeled "U.S. Customs Papers" attached to the outside of your mailer in addition to a copy of each inside your mailer.

You, the weaver, are responsible for all shipping costs and insurance of your work in transit and at the exhibition site. Return shipping is included in your entry fee and will be duplicated as best as possible according to the information that you supply with your entry. If you are unsure how you wish to accomplish sending your work, I would recommend the Global Express Mail (EMS) classification of the U.S. Postal Service. To check rates, consult the U.S. Postal Service web site at ww.usps.gov.

If you prefer another method of return shipping, please enclose these complete instructions in your envelope or package..

Please refer to the checklist and mailing address on the enclosed "Mounting Instructions". We look forward to displaying your tapestry in the **Enchanted Pathways**/Small Format Tapestry exhibit.

Sincerely,

Letitia Roller, Chair **Enchanted Pathways**/Small Format Tapestry Exhibit

# U.S. CUSTOMS INFORMATION

#### **FOR**

## **ENCHANTED PATHWAYS /SMALL FORMAT TAPESTRY EXHIBIT**

Name of Participant		
1		
Street Address		
City, Country, Postal Code		
Insurance Value of Tapestry		
1		

## **Not for Sale**

Note: Tapestries are duty free according to the Harmonized Tariff Schedule of the United States, tariff #5805.00.10 and tariff #9810.00.5500, when they are not for sale and are for educational purposes only and are valued at more than 215 USD per square meter.

# American Tapestry Alliance

PO Box 28600 San Jose, CA 95159-8600

www.americantapestryalliance.org



**United States Customs Office** 

To Whom It May Concern:

The enclosed tapestries are part of an exhibit titled "**Enchanted Pathways Tapestry**" sponsored by the American Tapestry Alliance (ATA). This ATA exhibit will be held in conjunction with HGA Convergence 2010. The show will be exhibited at Gallery 116 in Albuquerque, New Mexico. Items in this exhibit are NOT FOR SALE. The exhibition is for educational purposes only and all tapestries will be returned to the artist/weaver at the conclusion of the exhibit.

The American Tapestry Alliance (ATA) is a non-profit educational corporation founded in 1982 to promote an awareness and recognition of tapestry – including the purpose of educating the public through exhibits.

The Handweavers Guild of America, Inc. (HGA) is a non-profit educational corporation formed in 1969 to encourage excellence in contemporary fiber art. Convergence 2010 is the biennial conference of HGA.

Sincerely,